

**Field Trip  
Driver Information Sheet**

(This form will be on file in the school office.)

**I. DRIVER:**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Social Security #: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_ Phone # \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**II. VEHICLE THAT WILL BE USED:**

Name of Owner: \_\_\_\_\_ Model of Vehicle: \_\_\_\_\_

Address of Owner: \_\_\_\_\_ Make of Vehicle: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_ Year of Vehicle: \_\_\_\_\_

License Plate #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Registration Expiration Date: \_\_\_\_\_

If more than one vehicle is to be used, the afore-mentioned information must be provided for each vehicle.

**III. INSURANCE INFORMATION:**

When using a privately owned vehicle, the insurance coverage is the limit of the insurance policy covering that specific vehicle.

Insurance Company: \_\_\_\_\_

Policy #: \_\_\_\_\_

Policy Expiration Date: \_\_\_\_\_

Liability Limits on Policy\*: \_\_\_\_\_

\*Please note: minimal, recommended liability limit for privately owned vehicles is \$100,000/\$300,000.

**IV. CERTIFICATION:**

I certify that the information given on this form is true and correct to the best of my knowledge. I understand that as a volunteer driver, I must be 21 years of age or older, possess a valid driver's license, have proper and current license and vehicle registration, and have the required insurance coverage in effect on any vehicle used to transport students.

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[Date]